

Literacy Plan

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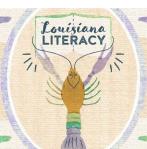
Livingston Parish Public Schools

French Settlement Elementary

Date
June 1, 2024



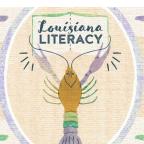




Section 1a: Literacy Vision and Mission Statement

Literacy Vision	In collaboration with families and communities, French Settlement Elementary will enhance students' literacy outcomes by providing all students with high quality curriculum and instruction.
Literacy Mission Statement	French Settlement Elementary is committed to providing students with a high-quality, enriching literacy foundation and skills to prepare them to successfully be college and career ready. Rigorous and relevant instruction in listening, speaking, reading, and writing is the focus of literacy learning in all content areas and classrooms.





Section 1b: Goals

Goal 1 (Student-Focused)	 By the end of the school year, K-3rd grade students will increase on average by 25% in reading proficiency according to DIBELS 8. By the end of the school year, 4th -5th grade students will demonstrate on average growth of five percentage points annually on LEAP assessment.
Goal 2 (Teacher-Focused)	 All teachers will demonstrate effective teaching practices that include meeting the individual needs of students, implementing the Tier I curriculum and using student data to effectively plan intervention instruction for subpopulations. Teacher performance will be as evidenced by DIBELS 8 end of year data and/or LEAP 2025. All teachers will use DIBELS 8 student data to monitor individual students' progress and adjust interventions as needed.
Goal 3 (Program-Focused)	 French Settlement Elementary will implement a Literacy Program that includes the following: Tier 1 ELA curriculum, student support through reading interventions and/or extensions based on literacy screeners and diagnostic assessments, teacher effectiveness through AIMS Science of Reading training, and monitoring of literacy data through ongoing collaboration and team meetings.





Section 1c: Literacy Team

School Literacy Team Members

Member	Role	
Joshua Martin	Principal	
Stacy Jemison	Assistant Principal	
Shanae Buras	Instructional Coach	
Jessica Dewitt	Grade Band Representative (K-3)	
Kristi Robert	Reg. Education Teacher (minimum of one)	
Ovina Forque	Special Ed. Teacher (minimum of one)	
	ELL Representative (if necessary)	
Dana Hutchinson	RTI Academic Interventionist (when necessary)	
Tara McNabb	Other	
Chasity Chauvin	Other	

School Literacy Team Members will:

- Participate in school level literacy meetings
- Monitor and discuss grade-level literacy progress
- Monitor student data and discuss change or continuation of interventions/acceleration
- Discuss coaching plans and provide support to teachers with literacy instruction

School Administrative Team will:

• Conduct Classroom Observations using Kickup Instrument





Meeting Schedules

Date & Type of Meeting (Plan Review, Data Analysis, etc.)	Frequency of Meetings (Weekly, Monthly, etc.)	Topic(s)
Beginning of the Year DIBELS diagnostic results and data from additional screener (as needed)	August/September	 Analysis of DIBELS Data, EOY LEAP Data, Phonics Screener Caregiver Reports Creation of intervention groups
Data Review Meeting	Three times Yearly	Tier II and Tier III Students
DIBELS Progress Monitoring	Three times Yearly	 Analysis of DIBELS Data, Phonics Screener to determine if students are on track to meet grade level goal. Adjustments to interventions and/or groups as needed.
Middle of Year DIBELS Benchmark and Screeners	January	 Analysis of DIBELS Data, Phonics Screener Provide Care Giver Report, including chart tracking progress towards goal. Adjustments to interventions and/or groups as needed
End of Year DIBELS Benchmark and Screeners	April-May	 Analysis of DIBELS Data, Phonics Screener Care Giver Report, including chart tracking progress towards goal





Section 2: Explicit Instruction, Interventions, and Extensions

The action plan table on the next page can be used to plan out specific action steps related to literacy goals.





	Action Plan				
Month	Literacy Goals	Explicit Instruction with Interventions and Extensions Ongoing	Professional Growth	Family Literacy Engagement	
Summer	Establish school-level literacy teams that consist of: Principal Assistant Principal Instructional Coach K-3 Grade Level Representative Special Education Teacher RTI Academic Interventionist ELL Representative (if necessary)	 Incorporate 165 minutes (whole group and small group) of Tier I literacy instruction. In addition, students will receive thirty minutes of intervention/extension provided by teachers or other staff with teachers playing an integral role. Grades 3-5: Incorporate 120 minutes (whole group and small group) of Tier 1 literacy instruction. In addition, students will receive thirty minutes of intervention/extension provided by teachers or other staff with teachers playing an integral role. 	Meet with literacy team to develop a plan to model, practice, and provide feedback on effective literacy practices and instruction. Resources are available in the Literacy Library.	Evaluate past impact of literacy-focused family engagement opportunities and plan for improvement for the upcoming year. Develop partnerships with community organizations to promote reading. Literacy night community program Plan for family literacy monthly activities to encourage regular reading in the home.	





Review the Tier I curriculum calendar and grade level standards.

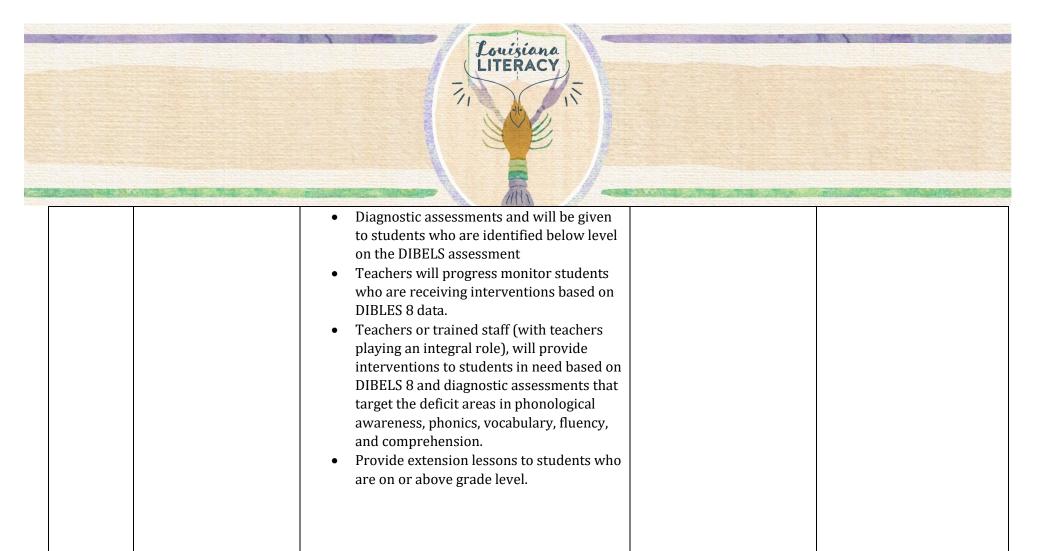
Implement Tier 1 Core Curriculum that supports the implementation of explicit language and literacy instruction including foundational skills, high-quality interactions, and individualized interventions and support as evidenced by curriculum embedded assessments.

- Creative Curriculum for Early Childhood
- CKLA Skill Strand K-2 Grade
- Wit & Wisdom Grades K-5

Plan to administer the literacy screener and diagnostics to get the most valid results.

• A DIBELS 8 School Team will administer the benchmark assessment in the fall, winter and spring of the school year.









August

Administer literacy screener.

Conduct School Literacy Team meeting.

Communicate School Literacy Plan.

- Open House
- Literacy campaign/social media post

Set well-defined and measurable goals for curriculum implementation (including timelines and strategies for monitoring the implementation and ensuring continuous improvement and evaluation). Teachers will follow the pacing calendars for Tier 1 ELA curriculum.

Establish well-organized classrooms that exhibit clear routines and access to high-quality literacy materials that support diverse learning activities.

Provide feedback and support for effective curriculum planning and implementation.

Share literacy resources from <u>Literacy Library</u> with teachers.

Use data and flexible scheduling to create targeted intervention and extension groups.

School leaders provide teachers with professional development in Literacy Instructional Practices.

Access webinars and session recordings in the <u>Literacy</u> <u>Library</u> in back-to-school professional development meetings and teacher collaboration times.

Develop a plan to disseminate information to families including opportunities for them to be involved in promoting their child's language and literacy development.

Share the Resources for Families activities in the Literacy Library.





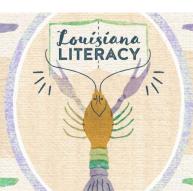
Septem	nber Develop Student	Analyze beginning of the year literacy screener and	Support teachers with	Highlight Literacy Focus of
	Learning Targets.	diagnostic data at the school and teacher level.	information on evidence-	the Month:
			based literacy strategies and	 Hispanic Heritage
	Conduct School Literacy	Conduct additional screeners for students at risk for	where they exist in their Tier	Month
	Team meeting.	dyslexia as needed.	1 curriculum.	
		Plan for how you will use progress monitoring data to adjust intervention and extension groups.		
		Send home Literacy Caregiver Report that includes intervention support and activities for families to support students at home.		
		Provide ongoing opportunities for data-driven planning and professional collaboration with faculty and staff providing interventions. Meet with grade levels to analyze end of unit assessments and end of module assessments for Tier 1 ELA curriculums.		





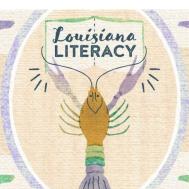
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October	Conduct School Literacy	Use progress monitoring data to adjust intervention	Continue providing coaching	Highlight Literacy Focus of
	Team meeting.	and extension groups.	support and feedback to	the Month:
			teachers based on Kickup	 Learning Disabilities
		Provide ongoing opportunities for data-driven	observations.	and Dyslexia
		planning and professional collaboration with faculty		Awareness Month
		and staff providing interventions. Meet with grade	Resources in the Louisiana	
		levels to analyze end of unit assessments and end of	<u>Literacy Library</u> are available	
		module assessments for Tier 1 ELA curriculums.	to support professional	Share Grab and Go Activities
			learning.	with families to support at
				home learning.
November	Conduct School Literacy	Use progress monitoring data to adjust intervention	Continue providing coaching	Highlight Literacy Focus of
	Team meeting	and extension groups.	support and feedback to	the Month:
			teachers based on Kickup	 American Indian,
		Provide ongoing opportunities for data-driven	observations.	Alaska Native, and
		planning and professional collaboration with faculty		Native Hawaiian
		and staff providing interventions. Meet with grade		Heritage Month
		levels to analyze end of unit assessments and end of		
		module assessments for Tier 1 ELA curriculums.		





December	Progress monitor Student Learning Targets. Conduct School Literacy Team meeting	Administer mid-year literacy screener and interim assessments. Analyze DIBELS Data, Phonics Screener, and other data to monitor student progress towards goal.	Continue providing coaching support and feedback to teachers based on Kickup observations.	Highlight Literacy Focus of the Month: • Holiday, Traditions Customs
January	Conduct School Literacy Team meeting. Based on mid-year screening data, assess and chart progress	Analyze mid-year literacy screener and diagnostic data at the school, and teacher level. Adjust intervention and extension groups based on student needs.	Based on mid-year screening data and classroom observation, adjust your professional learning calendars.	Highlight Literacy Focus of the Month: • National Creativity Month-celebrate the creativity of students
	towards initial literacy goals. Communicate to families the progress students are making toward their individual literacy goals.	Send home Literacy Caregiver Report that includes intervention support, activities for families to support students at home, and chart including tracking progress towards student goal. Provide ongoing opportunities for data-driven planning and professional collaboration with faculty and staff providing interventions. Meet with grade		Continue to develop partnerships with community organizations to promote reading.





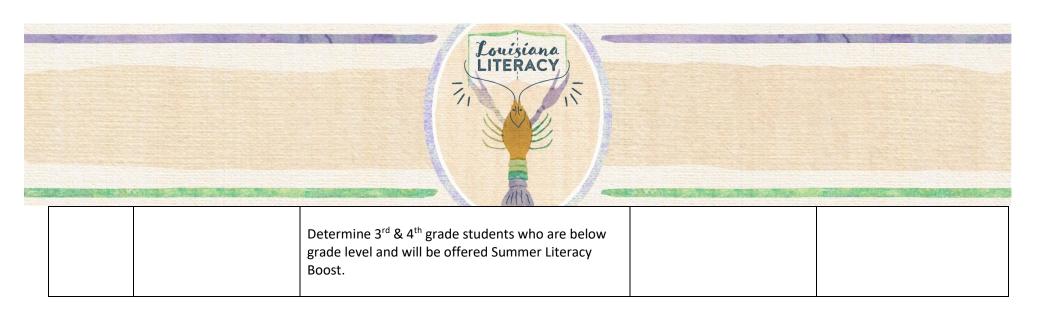
		levels to analyze end of unit assessments and end of module assessments for Tier 1 ELA curriculums.		
February	Conduct School Literacy Team meeting	Use progress monitoring data to adjust intervention and extension groups. Provide ongoing opportunities for data-driven planning and professional collaboration with faculty and staff providing interventions. Meet with grade levels to analyze end of unit assessments and end of module assessments for Tier 1 ELA curriculums.	Continue providing coaching support and feedback to teachers based on Kickup observations.	Highlight Literacy Focus of the Month: • Black History Month
March	Conduct School Literacy Team meeting	Use progress monitoring data to adjust intervention and extension groups. Provide ongoing opportunities for data-driven planning and professional collaboration with faculty and staff providing interventions. Meet with grade levels to analyze end of unit assessments and end of module assessments for Tier 1 ELA curriculums.	Continue providing coaching support and feedback to teachers based on Kickup observations.	Highlight Literacy Focus of the Month: • NEA's Read Across America





April	Conduct School Literacy	Use progress monitoring data to adjust intervention	Continue providing coaching	Highlight Literacy Focus of
	Team meeting	and extension groups.	support and feedback to	the Month:
			teachers based on Kickup	 National Poetry
		Begin work on master schedule for following school	observations.	Month, Drop
		year to include:		Everything and Read
		 Weekly common planning 		Day (April 12)
		 Literacy block with embedded intervention/ 		, , , ,
		small group time		
May	Conduct School Literacy	Analyze end-year literacy screener and diagnostic		Highlight Literacy Focus of
	Team meeting	data at the <u>school</u> , and <u>teacher</u> level.		the Month:
				Asian Pacific
	Review early literacy	Use data from monitoring of curriculum		American Heritage
	screener end-of-year	implementation to determine if:		
	data to set goals for next	additional professional development/support is		
	year.	needed.		
		Send home Literacy Caregiver Report that includes		
		intervention support and activities for families to		
		support students at home.		







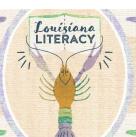


Section 3: Ongoing Professional Growth

Potential PD Planning

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Month/Date	Topics	Attendees
(When can PD be scheduled	(What topics are most needed and should be	(Who would benefit most from
throughout the school year?)	covered and/or prioritized?)	this PD? Consider also who can
		deliver to other
		teachers/faculty.)
August – May	Ongoing professional development and support	School Leaders
	aimed at building knowledge and capacity	Teachers
	around the Science of Reading and how to	
	integrate best practices and evidence-based	
	strategies into classrooms, including instruction	
	for diverse learners.	
	Science of Reading:	
	LETRS for Early Childhood	
	• AIM (K-3)	
August - May	Attend core curriculum training and support for	School Leaders
-	collaborative planning amongst grade level	Teachers
	teachers.	
	Creative Curriculum for Early Childhood	
	CKLA Skill Strand Grades K-2	
	Wit & Wisdom Grades K-5	
August-May	Ongoing professional development and support	School Leaders
	determined by analysis of Kickup data.	Teachers
May	Attend training on building master schedules	School Leaders
-	that include weekly common planning and	
	literacy block with embedded interventions	
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Section 4: Family Engagement Around Literacy

Month/Date	Activity	Accessibility Opportunities	Community Partners
September, January, & May	Distribute the Caregiver Report to parents/guardians within fifteen days of identifying that a student in kindergarten through third grade is below grade level. Written notice given in the BOY, MOY, and EOY shall include: • importance of reading on grade level by the end of third grade • at home literacy activities • Specific interventions and support provided at school	Caregiver reports will be sent home in the fall, winter, and spring, including chart showing progress toward student goals. Parent/Teacher Conferences	LDOE Livingston Parish Library Cane's, Sarita's, Texas Roadhouse, Chick-fil-a
August	Open House/ Meet & Greet	ZOOM, Informational brochures & flyers	Smoothie King, LPSO
August - May	Provide families access to various literacy resources and information for at-home use through the district Family Resource Center.	Workshops, Digital Resources	Family Resource Center Livingston Parish Library
August - May	Partner with local library branches to offer each student a digital library card.	Online library access	Local library branches South branch Library





Section 5: Alignment to other Initiatives

Initiative Alignment

Other Programs/Initiatives	Connecting to Literacy	Plan to Monitor/Evidence of Success	
School Improvement Plans will include the literacy plan that highlights the Science of Reading training, literacy interventions, and family literacy communications	LETRS for Early Childhood AIM Pathways for K-3 teachers and administrators	Teacher intervention logs, copy of Science of Reading Certificates, monthly family literacy communications	
Alignment to district Tier 1 literacy curriculum	CKLA / Wit & Wisdom	Unit/ Module Assessment Data, Kickup Observation Data	
Provide families access to a variety of literacy resources	Family Resource Center	Attendance at workshops, Checkout of materials at Resource Center	





Section 6: Communicating the Plan

Communication Plan

Stakeholder Group	Plan for Communicating	Timeline
Principal, Asst Principal, Teachers Students, Parents, Community	The school literacy plan will be posted on the school website.	Post on Website August 1 st , 2023
School's Literacy Team	The literacy team has published meeting dates throughout the year.	Monthly
District Curriculum Department School Literacy Team	District Personnel will support schools with literacy, interventions, and curriculum.	August - May
Family Members	The school literacy plan will be posted on the school website.	Post on Website August 1 st , 2023
Family Members	Parents will receive Caregiver Reports to show student progress, interventions, and what caregivers can do to support their child at home.	BOY, MOY, EOY

